

# **Hazleton Area School District**

**Hazleton Area High School**

**Hazleton Area Career Center**

**Hazleton Area Academy of Sciences**

**Hazleton Area Arts & Humanities**

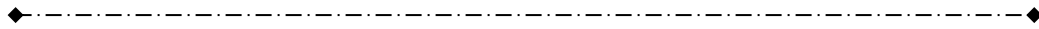


## **Student Handbook**

### **2018 – 2019**

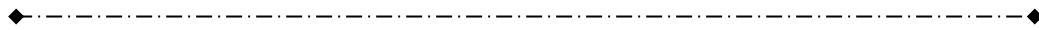
**Hazleton Area School District**  
**Superintendent of Schools**

**Mr. Brian Uplinger**  
(570) 459-3111



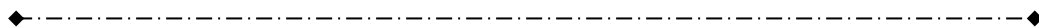
**Hazleton Area High School / Academy of Sciences /**  
**Arts & Humanities Academy**  
**Director / Principal**

**Mr. Rocco Petrone**



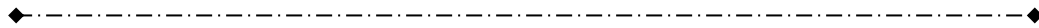
**Hazleton Area Career Center**  
**Director / Principal**

**Mrs. Lori Herman**



**Hazleton Area Academy of Sciences**  
**Principal**

**Mrs. Marie Ernst**



<b>Hazleton Area High School</b>	<b>Hazleton Area Career Center</b>	<b>Hazleton Area Academy of Sciences</b>
1601 West 23 <sup>rd</sup> Street Hazle Township, PA 18202	1451 West 23 <sup>rd</sup> Street Hazle Township, PA 18202	40 Azalea Drive Drums, PA 18222
(570) 459-3221, Ext. 81500	(570) 459-3221, Ext. 82500	(570) 459-3221, Ext. 88500

**Website Address:** [www.hasdk12.org](http://www.hasdk12.org)

## **Assistant Principals**

**Robert Ritz** (12<sup>th</sup> Grade)  
Ext. 81504

**Tammy Skotek** (10<sup>th</sup> Grade)  
Ext. 81502

**Anthony Conston** (11<sup>th</sup> Grade)  
Ext. 81501

**Laura Barletta** (9<sup>th</sup> Grade)  
Ext. 81503

**Michael Pozzessere** (HACC)  
Ext. 82506

## **Secretarial Staff**

**Lydia Latella** (HAHS)  
Ext. 81500

**Annette Sedon** (12<sup>th</sup> Grade)  
Ext. 81508

**Carmie Case** (HACC)  
Ext. 82500

**Nellie Daniels** (11<sup>th</sup> Grade)  
Ext. 81506

**Vanessa Barletta** (HAAS)  
Ext. 88500

**Olivia Gregory** (10<sup>th</sup> Grade)  
Ext. 81507

**HAHS Guidance Secretary**  
Ext. 81516

**Christine Kacyon** (9<sup>th</sup> Grade)  
Ext. 81511

## **Guidance Counselors**

### **HAHS Building**

<b>Danny Corrado</b>	Ext. 81518
<b>Megan Davis</b>	Ext. 81519
<b>John Samoyedny</b>	Ext. 81517
<b>Angela Turse</b>	Ext. 81522

### **Academy of Sciences Building (HAAS)**

<b>Stephanie Hopkins</b>	Ext. 88516
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### **Career Center (HACC)**

<b>Olga Papa</b>	Ext. 82516
<b>Lisa Stetz</b>	Ext. 82545
<b>Randy Teter</b>	Ext. 82517

## **School Health Services**

<b>Terese Gentilesco</b> (HAHS)	459-3221 Ext. 81591
<b>Lisa Curran</b> (HACC)	459-3221 Ext. 82591
<b>Mary Grace McGuire</b> (HAAS)	459-3221 Ext. 88591

# **WELCOME**

The administration and faculty wish each and every student an enjoyable and successful school year. Students and teachers working together will ensure both a positive and a productive experience at HAHS. A positive attitude leads to academic excellence.

## **Hazleton Area School District Mission Statement**

The mission of the Hazleton Area School District is to educate all students to become self-directed, life-long learners and responsible, contributing members of society.

## **Hazleton Area High School/Career Center Mission Statement**

Through a dynamic partnership of educators, learners, and community members, Hazleton Area High School students will develop the skills necessary to become life-long learners in a culturally diverse community. Individuals will be challenged to develop self-responsibility and to reach their highest potential in a safe and supportive environment using technology in a comprehensive curriculum.

## **Hazleton Area Academy of Sciences Mission Statement**

The Mission of the Hazleton Area Academy of Sciences is to provide a rigorous curriculum with a focus on Science, Technology, Engineering, and Mathematics. A diverse team of students, educators, and the community will engage in real-world, project-based activities to develop a creative and collaborative learning environment to solve problems, and use technology as a tool for discovery, cooperation, and communication.

## **NON-DISCRIMINATION POLICY**

It is the policy of the Hazleton Area School District not to discriminate on the basis of race, sex, color, national origin, or handicap in its educational programs, activities, or employment policies, as required by Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973. Inquiries regarding compliance may be directed to: Cathy Brogan, Title IX Coordinator, (570) 459-3221, Ext. 81539.

## **ALMA MATER**

Stand together one and all  
Pride and Honor Heed our Call  
Silver Crimson Colors raise our Alma Mater Praise  
Loyal Friendships can be found  
Rich traditions will abound  
*Raise our voices loud and clear for Alma Mater Dear*



## **SCHOOL SONG**

Onward Cougars, Onward Cougars  
Fight on for our fame  
With our colors flying  
We will proudly shout our name  
Go Cougars!  
Onward Cougars, Onward Cougars  
Fight with our might  
Go Cougars  
Go Fight, Win  
For the Red, Silver, White



# HAZLETON AREA SCHOOL DISTRICT



## 2018 - 2019 CALENDAR

Revised 4/13/2018

AUGUST 2018					SEPTEMBER 2018					OCTOBER 2018					NOVEMBER 2018				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
			1	2	3	3	4	5	6	7	1	2	3	4	5			1	2
6	7	8	9	10	10	11	12	13	14	15	16	17	18	19	12	13	14	15	16
13	14	15	16	17	17	18	19	20	21	22	23	24	25	26	19	20	21	22	23
20	21	22	23	24	24	25	26	27	28	29	30	31			26	27	28	29	30
✓ 28	29	30	31																

DECEMBER 2018					JANUARY 2019					FEBRUARY 2019					MARCH 2019				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3	4	5	6	7		1	2	3	4					1	4	5	6	7	8
10	11	12	13	14	7	8	9	10	11	4	5	6	7	8	11	12	13	14	15
17	18	19	20	21	14	15	16	17	18	11	12	13	14	15	18	19	20	21	22
24	25	26	27	28	21	22	23	24	25	18	19	20	21	22	25	26	27	28	29
31					28	29	30	31		25	26	27	28						

APRIL 2019					MAY 2019					JUNE 2019				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	2	3	4	5			1	2	3	3	4	5	6	7
8	9	10	11	12	6	7	8	9	10	10	11	12	13	14
15	16	17	18	19	13	14	15	16	17	17	18	19	20	21
22	23	24	25	26	20	21	22	23	24	24	25	26	27	28
29	30				27	28	29	30	31					

- School Closed
- Act 80 Day
- Inservice Day
- ✓ First & Last Day for Students
- ▲ Last Day for Teachers
- Early Dismissal

Aug.	23	–	Act 80 Day
Aug.	24	–	Inservice Day
Aug.	27	–	First Day For Students
Sep.	3	–	Labor Day
Oct.	5	–	Act 80 Day
Oct.	8	–	Columbus Day
Nov.	12	–	Veterans' Day
Nov.	22 - 26	–	Thanksgiving Holiday
Dec.	24 - 31	–	Winter Break
Jan.	1	–	Winter Break
Jan.	18	–	Act 80 Day
Jan.	21	–	Martin Luther King Jr. Day
Jan.	22	–	Inservice Day
Feb.	15	–	Presidents' Break (Snow Make-Up Day #1)
Feb.	18	–	Presidents' Day
Mar.	22	–	Spring Break (Snow Make-Up Day #2)
Apr.	18	–	Spring Break (Snow Make-Up Day #3)
Apr.	19 - 22	–	Spring Break
May	10	–	Act 80 Day
May	27	–	Memorial Day
June	7	–	Last Day for Students & Teachers
June	10	This day will be made up by teachers through attendance at Open House (Nov. 13 - EL/Mid.), (Nov. 14 HAHS & HACC) (Nov. 15 HAAS), Gallery Night: May 14 for all grades and schools	

### NUMBER OF SCHOOL DAYS (ORIGINAL CALENDAR)

	STUDENTS	TEACHERS
August	5	7
September	19	19
October	21	22
November	18	18
December	15	15
January	19	21
February	18	18
March	20	20
April	19	19
May	21	22
June	5	6
<b>Totals:</b>	<b>180</b>	<b>187</b>

October 31	–	End of 1st Quarter
January 17	–	End of 2nd Quarter
April 1	–	End of 3rd Quarter
June 7	–	End of 4th Quarter

### EARLY DISMISSAL TIMES

11:15 AM	–	Academy of Sciences (STEM)
11:30 AM	–	High School & Career Center
11:50 AM	–	Middle Schools
12:30 PM	–	Elementary Schools

PSSA (Grades 3 - 8) - April 15-26, 2019 (English / Lang. Art.)

April 29 - May 3, 2019 (Science)

April 29 - May 3, 2019 (Math)

KEYSTONE - Jan. 7-18 & May 13-24, 2019

### NON-DISCRIMINATION POLICY

The Hazleton Area School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its program. Scouts Act. Inquiries: (570) 459-3221 ext. 8 Street, Hazle Township



# HAZLETON AREA HIGH SCHOOL/ HAZLETON AREA CAREER CENTER



## 2018 - 2019 BELL SCHEDULE

Period H.R./1 - 2	3	Lunch 4	5	6 - 7	8 - 9
7:43 - 9:16	9:21 10:06	10:08 10:38	10:40 11:25	11:30 - 1:00	1:05 - 2:35
	SPLIT BLOCK				

Period H.R./1 - 2	3 - 4	Lunch 5	6 - 7	8 - 9
7:43 - 9:16	9:21 - 10:51	10:55 - 11:25	11:30 - 1:00	1:05 - 2:35

Period H.R./1 - 2	3 - 4	5	Lunch 6	7	8 - 9
7:43 - 9:16	9:21 - 10:51	10:56 11:41	11:43 12:13	12:15 1:00	1:05 - 2:35
		SPLIT BLOCK			

Period H.R./1 - 2	3 - 4	5 - 6	Lunch 7	8 - 9
7:43 - 9:16	9:21 - 10:51	10:56 - 12:26	12:30 - 1:00	1:05 - 2:35





# HAZLETON AREA HIGH SCHOOL/ HAZLETON AREA CAREER CENTER



## 2018 - 2019 2 HOUR DELAY

Period H.R./1 - 2	3	Lunch 4	5	6 - 7	8 - 9
9:43 - 10:45	10:50 11:20	11:22 11:52	11:55 12:25	12:30 - 1:30	1:35 - 2:35
	SPLIT BLOCK				

Period H.R./1 - 2	3 - 4	Lunch 5	6 - 7	8 - 9
9:43 - 10:45	10:50 - 11:50	11:55 - 12:25	12:30 - 1:30	1:35 - 2:35

Period H.R./1 - 2	3 - 4	5	Lunch 6	7	8 - 9
9:43 - 10:45	10:50 - 11:50	11:55 12:25	12:27 12:57	1:00 1:30	1:35 - 2:35
		SPLIT BLOCK			

Period H.R./1 - 2	3 - 4	5 - 6	Lunch 7	8 - 9
9:43 - 10:45	10:50 - 11:50	11:55 - 12:55	1:00 - 1:30	1:35 - 2:35

# HAZLETON AREA ACADEMY OF SCIENCES

## 2018 - 2019 BELL SCHEDULE

<b>Period</b> <b>1 - 2</b>  <b>7:45 - 9:13</b>	<div> <div>3</div> <div> <b>Lunch</b>  <div>4</div> <div>5</div> </div> </div> <div> 9:15 9:59 10:00 10:30 10:31 11:15 </div> <div>SPLIT BLOCK</div>	<b>6 - 7</b>  <b>11:17 - 12:45</b>	<b>8 - 9</b>  <b>12:47 - 2:15</b>
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<b>Period</b> <b>1 - 2</b>  <b>7:45 - 9:13</b>	<b>3 - 4</b>  <b>9:15 - 10:43</b>	<b>Lunch</b> <b>5</b>  <b>10:45 - 11:15</b>	<b>6 - 7</b>  <b>11:17 - 12:45</b>	<b>8 - 9</b>  <b>12:47 - 2:15</b>
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<b>Period</b> <b>1 - 2</b>  <b>7:45 - 9:13</b>	<b>3 - 4</b>  <b>9:15- 10:43</b>	<div> <div>5</div> <div> <b>Lunch</b>  <div>6</div> <div>7</div> </div> </div> <div> 10:45 11:29 11:30 12:00 12:01 12:45 </div> <div>SPLIT BLOCK</div>	<b>8 - 9</b>  <b>12:47 - 2:15</b>
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<b>Period</b> <b>1 - 2</b>  <b>7:45 - 9:13</b>	<b>3 - 4</b>  <b>9:15 - 10:43</b>	<b>5 - 6</b>  <b>10:45 - 12:13</b>	<b>Lunch</b> <b>7</b>  <b>12:15 - 12:45</b>	<b>8 - 9</b>  <b>12:47 - 2:15</b>
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# HAZLETON AREA ACADEMY OF SCIENCES

## 2018 – 2019 2 HOUR DELAY

Period 1 - 2	Lunch			6 - 7	8 - 9
9:45 – 10:37	3	4	5	12:13 – 1:13	1:15 – 2:15
	10:39	11:10	11:41		
	11:09	11:40	12:11		
	SPLIT BLOCK				

Period 1-2	3 - 4	Lunch 5	6 - 7	8 - 9
9:45 – 10:37	10:39 – 11:39	11:41 -12:11	12:13 – 1:13	1:15 – 2:15

Period 1 - 2	3 - 4	Lunch			8 - 9
9:45 – 10:37	10:39- 11:39	5	6	7	1:15 – 2:15
		11:41	12:12	12:43	
		12:11	12:42	1:13	
		SPLIT BLOCK			

Period 1 - 2	3 - 4	5 - 6	Lunch 7	8 - 9
9:45 – 10:37	10:39 – 11:39	11:41 – 12:41	12:43 – 1:13	1:15 – 2:15

## **Dress Code**

The Board recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference.

The Board has the authority to impose limitations on students' dress in school. The Board will not interfere with the right of students and their parents/guardians to make decisions regarding their appearance, except when their choices disrupt the educational program of the schools or constitute a health or safety hazard.

The Board shall require students to wear standard dress, as stipulated in Board policy.

Students may be required to wear certain types of clothing while participating in physical education classes, technical education, extracurricular activities, or other situations where special attire may be required to ensure the health or safety of the student.

## **Delegation of Responsibility**

The building principal or designee shall be responsible to monitor student dress and grooming, and to enforce Board policy and school rules governing student dress and grooming.

The Superintendent or designee shall ensure that all rules implementing this policy impose only the minimum necessary restrictions on the exercise of the student's taste and individuality.

Exceptions to the Dress Code may be made by the Superintendent for medical or religious reasons.

Staff members shall be instructed to demonstrate, by example, positive attitudes toward neatness, cleanliness, propriety, modesty, and good sense in attire and appearance.

## **DRESS AND GROOMING**

The Board has adopted this school Dress Code for all grades K through 12th grade. The Dress Code shall be strictly enforced pursuant to discipline guidelines. All students shall attend school each day in accordance with the Dress Code. The Board or the approved dress code committee must approve all changes to this Dress Code.

Embroidery/Monogramming with Hazleton Area School District, HAHS Band, or HAHS Cheerleader or other respective school logo is optional, as sanctioned by the dress code committee.

All clothing must be appropriately sized for the student, that is, clothing must be no more than one (1) regular size larger than the student actually measures. Extra wide, extra full, extra long, baggy or sagging pants and shorts are not acceptable.

Clothing may be purchased at any store/vendor as long as clothing conforms to this Dress Code. Shorts as described in this policy, are permitted to be worn from the beginning of the school year until October 1 of that year. In the spring, shorts may be worn starting April 20 until the end of the school year.

Shirts may be worn outside the pants, but the bottom of the shirt cannot extend past the middle of the pants pocket, and dress shirts must be tucked inside the pants. If the shirt exceeds acceptable length, it must be tucked inside the pants. Jeans are permitted as long as there are no holes in them.

Closed shoes or sneakers with socks/stockings must be worn.

**Backpacks are not permitted in 9-12 buildings.**

## **DRESS CODE: Articles of Noncompliance:**

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- ✓ No cargo pants.
- ✓ No baggy/skateboard pants.
- ✓ No denim tops or look-alike denim/corduroy stretch pants.
- ✓ Medical-type scrubs or pajama pants will not be allowed.
- ✓ No spandex, stretch, or leggings pants except for medical reasons or if dress is over top of the described pants.
- ✓ No mini/micro skirts (no more than three (3) inches above the knee).
- ✓ No hats, caps, headbands, or bandanas.
- ✓ No bare midriff or low cut, scoop neck tops.
- ✓ No tank tops, tube tops, halter tops, or sleeveless shirts.
- ✓ No off-the-shoulder garments.
- ✓ No sheer clothing.
- ✓ No chains, dog collars or spike bracelets/necklaces.
- ✓ No clothing or article deemed sexually suggestive or condoning violence, drug/ alcohol/tobacco use, suicide or vulgar language.
- ✓ No dresses, shorts, skirts, or skorts that are more than three (3) inches above the knee.
- ✓ No display of any undergarments.
- ✓ No camouflage clothing.
- ✓ No open-toed shoes or “flip-flops” are permitted.

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## **DRESS CODE DISCIPLINE GUIDELINES:**

**The following discipline guidelines apply to student in all grades K through 12:**

### **School Policy 221**

#### **1. First Offense –**

At the direction of the principal, the student shall be retained in the office until the student/parent/guardian provides a proper change of clothing, not to exceed one (1) day. If a parent/guardian is unable to provide a change of clothing, the school will issue something in compliance, when extra clothing is available.

#### **2. Second Offense –**

The student shall receive in-school suspension.

#### **3. Third Offense –**

This and all subsequent violations shall result in loss of privileges and/or out-of-school suspension.

***Classes missed because of noncompliance with the Dress Code shall be governed by the attendance policy.***

## **ATTENDANCE PROCEDURES:**

### **REPORTING AN ABSENCE:**

1. A parent/guardian needs to call the **Hazleton Area High School / Career Center/ Academy of Sciences** when a student will not be attending school.
2. Parents/Guardians need to call prior to 8:00 AM on the date of the absence, 459-3221, (Extension of the Grade Level Office). **LEAVE A VOICEMAIL**. No phone calls from students will be accepted.
3. Student is to bring legal excuses (doctor, dental, court, funeral, etc.) the day he/she returns from absence(s). **All doctor's notes must be brought to the grade-level office within five (5) days of the student's return.**

### **TARDINESS:**

Improving student achievement is the number one priority on the HAHS campus. Regular attendance, punctuality, and zero disruptions have all been proven to result in higher achievement. Therefore, tardiness will not be tolerated on the HAHS campus. Any student who is late to any class, including first period, will be seen by the grade level administrator and appropriate discipline will be issued. This may include detention, in-school suspension, or out-of-school Suspension depending on frequency of tardiness.

### **PROCEDURE FOR EXCUSAL FROM SCHOOL:**

- Every effort should be made to make all appointments during non-school time. However, the occasion may arise when it is necessary to obtain an excuse during the school day. Arrangements for such excuses (dental, doctor, etc.) must be made with the office with a written request.
- Students leaving school for appointments should report to school with an excuse from home, go to the appointment, and return to school after the appointment with a doctor's excuse.
- Parents who wish to have their children excused from school for non-school district sponsored education tours or trips must submit a letter with detailed information at least two weeks prior to the first day of the trip.
- Students may not leave the building at any time during the school day without first securing permission from the grade level office or the school nurse. Any student with permission must first sign out in the grade-level office, and upon returning, must sign back in. Any student not following the procedure will be considered truant.



## **HOMEWORK:**

During an absence, students are required to make-up any and all missed assignments. If the absence is for three consecutive days or more, parents are to contact the grade-level office and assignments will be collected for parental pick-up.

## **SCHOOL CLOSING OR DELAYS:**

In the event of severe weather, which necessitates the closing or delay of the start of school, announcements will be made at an early hour (starting at approx. 6:00 AM.) and repeated several times. If possible, the announcements will be made the night before. The announcements will be issued to the following stations: WNEP TV–16, WYOU TV – 22, WBRE TV – 28. Also, the HASD website will list closings or delays.

## **CHANGE OF ADDRESS:**

If you have a change of address at any time, three (3) proofs of address must be presented to the **Child Accounting Office** located at HASD Administration Building, (570) 459-3111 – Ext. 3153, (i.e.: billing statement, Internal Revenue statement, voter registration card, property tax bill, state ID card, vehicle registration, utility statement, W2 form, property deed, driver's license, insurance statement, current pay stub, bank statement). **We need to have current phone numbers and addresses at all times.**

## **CAFETERIA:**

As per Hazleton Area School District policy, **all students** are eligible for a free breakfast and lunch. (No application required.)

### ***CAFETERIA RULES***

1. All students will walk quietly to and from the cafeteria.
2. No shouting, throwing items, or physical contact.
3. Demonstrate respect to all staff members.

## **STUDENT WELLNESS:**

The Hazleton Area School District recognizes that student wellness and proper nutrition are related to student's physical well-being, growth and development, and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

## **GRADING:**

The grading system consists of forty-five day marking periods. Grading procedures will be listed on each teacher's website. Questions beyond that should be directed to the building principal.

## **REPORT CARDS and GRADING SYSTEM:**

Reports of student's progress are issued every nine weeks. Parents are asked to review the progress reports in Skyward and to consult with the guidance department if they wish to set up a conference with teachers. Students will be issued report cards in homeroom.

### **Report cards will be marked as follows:**

(A) 93 - 100	Excellent	credit	pass
(B) 85 - 92	Good	credit	pass
(C) 77 - 84	Average	credit	pass
(D) 70 - 76	Below Average	credit	pass
(E) Below 70	Failing	no credit	fail

Students in A.P. and Honors courses will receive bonus points to be used in calculating their average. Bonus points are earned as follows:

**A.P. courses: Grade for course = 1.05 / Honors courses: Grade for course = 1.02**

## **HONOR ROLL DETERMINATION:**

*Highest Honors – Average of 97 or above / 1<sup>st</sup> Honors – Average of 93 to 96 /  
2<sup>nd</sup> Honors – Average of 85 to 92*

**Note:** A grade of less than 85 in any one class would exclude the student from achieving the Honor Roll. Bonus points (multiplier for AP/Honors) **will NOT be used in calculating honor roll determination.** Bonus points **WILL**, however, be used in calculating GPA and class rank.

**Deficiency Notices:** Students with an average of 75 or below as of the middle of a marking period will be sent, via postal mail, notification of a possible failure for the marking period.

**Skyward:** Parents are able to check their student's progress regularly using their user name and password for Skyward via the Internet. If you have any questions regarding how to access your account, please contact either the guidance office or the grade level office.

## **GRADUATION REQUIREMENTS:**

- **English** – All students must schedule and pass English 1, 2, 3 and 4.
- **Social Studies** – All students must schedule and earn a minimum of 4.0 credits from American Studies I/Civics, American Studies II, American Studies III and United States Government or Economics.
- **Mathematics** – All students must schedule and earn 4.0 credits in mathematics.
- **Science** – All students must schedule and earn a minimum of 4.0 credits in science.
- **Foreign Language** – College preparatory students are encouraged to schedule a foreign language course each year and earn a minimum of 2.0 credits.
- **Other Requirements** – All students must schedule physical education and earn a minimum of 2.0 credits in health/physical education.

**Total credits needed for graduation: 28**

**Upon completion of twenty-eight (28) credits, ALL students' diplomas will reflect that they are graduates of the Hazleton Area High School.**

## **TEXTBOOKS:**

Textbooks are loaned to students for their use during the school year and are to be kept clean and handled carefully. When books are distributed, the classroom teacher notes the condition of the book and the students sign agreeing to that condition. Any questions regarding the condition of the book must be resolved at that time. Students will be responsible to pay for books not personally returned on the last day of school in the condition in which it was issued. Students who damage books will be charged \$10.00; students who lose their book or damage it beyond usage will be charged \$20.00, unless the book is new that current year. If so, the charge will be the current price for a new book.

## **GUIDANCE COUNSELORS:**

- Guidance services are available to all students during the school year. These services include academic counseling, career counseling, and advice about financial aid. School counselors are also involved with testing and evaluations, agency referrals, scheduling, parent-teacher conferences, and maintenance of school records and transcripts.
- Parents can contact the guidance department with any concerns relating to their child's educational development. **Parents can contact extension 81516.**

## **GUIDANCE COUNSELING SERVICES:**

**FINANCIAL AID PRESENTATIONS:** A Financial Aid night will be provided for students wishing to pursue higher education.

**COLLEGE NIGHT:** A College Night will be provided for students wishing to pursue higher education. This event is open to PARENTS AND STUDENTS.

### **SCHOLARSHIPS:**

- There are many sources of scholarship aid: corporations, colleges, parents' place of employment and the ROTC (Army, Navy, Air Force, Marines, etc.).
- There are also many local scholarships. Please read the school newspaper column, listen to the school announcements, and/or visit the Guidance Office for important details.
- Pursuing scholarships is an ongoing process throughout the school year. Students are encouraged to visit the guidance office as often as possible to inquire about scholarship opportunities throughout the school year.

## **WORKING PAPERS:**

Either a **birth certificate** or a **passport** must be brought to the attendance/home school visitor office to receive working papers. A parent/guardian is recommended to come in personally to sign the application. If unable to do so, the student must still have it signed by a parent/guardian. Students must be at least fourteen (14) years of age to obtain working papers.

## **SCHOOL NURSE:**

CERTIFIED school nurses are here to assist students as health providers. They conduct all mandated screening tests and make referrals when necessary, schedule physical exams, maintain a health record for each and every student, notify teachers of students with health problems, make special arrangements as needed for handicapped students or others with special problems, work under the order of the physicians to care for ill or injured students, and serve as a resource person for students.

According to existing Pennsylvania legislation, Hazleton Area High School personnel are responsible for referring persons with symptoms suggestive of a contagious disease to the school nurse. School personnel should be on the alert for the following symptoms: unusual skin eruptions (impetigo, ringworm, staph infection), fever, soreness of the throat, head-lice, nits, pink eye, chicken pox, scarlet fever (scarlatina). Measles, German measles, whooping cough, and mumps have practically been eradicated by various immunization programs. However, symptoms of these illnesses will receive scrutiny from school personnel. Please refer to the district website (<https://www.hasdk12.org>) for specific information regarding **New Immunization Laws** which can be found under Health Services Department link.

**Except in emergency cases, a student should report to his/her assigned class prior to going to the nurse's office. A hall pass MUST be issued by the classroom teacher.**

## **SAP (STUDENT ASSISTANCE PROGRAM):**

A student assistance program (SAP) is available for all HAHS/HACC/HAAS students. This program is designed to assist students in a number of ways:

1. Identify the high risk student who is having problems in school due to alcohol, drug use, depression, mental health problems, or other serious concerns relating to the school community.
2. Intervene and/or refer these students for appropriate help. Once a student has been referred to the SAP team, specially trained individuals will determine if that student needs help. Confidential referrals may be made by parents, students, faculty, or other concerned individuals.

## **FIRE / RESTRICTED MOVEMENT DRILLS:**

The fire drills/restricted movement drills at regular intervals are required by law and are important precautions. It is essential that when the first signal is given, everyone obeys promptly and clears the building as quickly as possible by the route posted above the door in each room. Students are to remain outside the building until a signal is given to return inside. Anyone tampering with the fire alarm system will be prosecuted through the police. Since these drills are very serious in nature, students will be disciplined according to school policy if they display any inappropriate behaviors while taking part in these drills.

## **EXTRACURRICULAR ACTIVITIES:**

Hazleton Area High School offers the following extracurricular activities. Students are encouraged to take advantage of the extensive opportunities listed below.

### **ATHLETICS:**

#### **Fall Sports**

Cheerleading  
Cross Country  
Field Hockey  
Freshman Football  
Golf  
JV Football  
Soccer  
Tennis  
Varsity Football  
Volleyball  
Water Polo

#### **Winter Sports**

Basketball  
Bowling  
Freshman Basketball  
Swimming  
Wrestling

#### **Spring Sports**

Baseball  
Freshman Baseball  
Lacrosse  
Softball  
Tennis  
Track & Field  
Volleyball

### **EXTRACURRICULAR CLUBS:**

Anime Club  
Athena Club  
Band  
Book Club  
Chess Club  
Chorus  
Color Guard  
Dance Club  
Drama Club  
E4E (LGBTQ)  
Ecology Club  
Executive Council  
FBLA

Fine Arts Club  
Foreign Language Org.  
French Nat'l Honor Society  
German Nat'l Honor Society  
History Club  
HOSA (HACC)  
Hunting & Fishing Club  
I Work Out (HAAS)  
Intl. Heritage Youth Club  
Junior Academy of Science  
Junior State of America  
Key Club  
Mock Trial

National Honor Society  
Psychology Club  
SADD  
School Newspaper  
Science Club  
Ski Club  
Skills USA (HACC)  
Spanish Nat'l Honor Society  
Spirit Club  
Sport Shooting  
Stage Crew  
Student Council  
Yearbook

## **RULES AND REGULATIONS GOVERNING VARSITY AND JUNIOR VARSITY SPORTS:**

A student code of conduct for athletes and a policy regarding substance abuse is available through the Athletic Office.

### **ATHLETIC TEAM INJURIES:**

- Injuries resulting while a student is participating in district sponsored activities are covered under the liability insurance policy of the District with UCR coverage. Notice of these claims must be given within six months of the injury or accident. Prior to submission of any claim, the student's personal insurance coverage must deny liability. The claim is then referenced to the district carrier.
- Other injuries which are accidental or caused by the student are also reimbursable to the extent of the athletic medical and hospitalization insurance policy coverage paid by the district.

### **THE SCHOOL DISTRICT IS NOT LIABLE FOR EXPENSES WHICH EXCEED THE LIMITS OF THE POLICY**

- Parents or guardians of pupils injured should also report injuries to their own medical hospitalization insurance company to assure maximum reimbursement. Parents are responsible for any costs beyond the limits of the policy governing athletic injuries.
- **Reporting injuries:** Athletes **must** report all injuries to their coaches at the time at which they occur. Any injuries which require medical attention must be reported to the Athletic Director in the athletic office on the next day following an accident, at which time a claim form will be completed. Claim forms must be signed by parents and returned to the Athletic Director. **Failure to follow this procedure may jeopardize coverage by the school insurance carrier.**

## **BACKPACKS/GYM BAGS:**

*All students may be asked to pass through a metal detector upon entering the high school campus buildings.*

Backpacks and other large bags are not permitted in 9-12 buildings. Backpacks brought to school will be placed in designated containers/bins and picked up **ONLY** at the time of dismissal. Gym clothes should be carried in a clear plastic bag.

Student athletes in possession of athletic bags must enter the school building through the gymnasium entrance doors. After passing through the metal detector, all athletic bags must be placed into the designated containers/bins located in the main gymnasium lobby prior to the beginning of first period.

## **PARKING/DRIVING POLICY:**

Student parking may be limited and is assigned on a first-come, first-serve basis. Student and faculty parking lots will be assigned, and **students are NOT to park in any lot designated for faculty**. A student's car may be towed if parked illegally or if it does not have a permit. Students' cars are not to be moved until the end of the school day. Any student observed not following safe driving procedures will have their parking privileges revoked. **Parking permits may be obtained at the high school security office.**

## **SMOKING AND USE OF TOBACCO:**

The use of tobacco by any students in any form is not permitted during the school day. Any tobacco products or facsimile of (e.g. vapes, electronic cigarettes) will be confiscated and the student will be taken to the main security office. **Pennsylvania state law requires magistrate hearings and fines imposed for students caught using tobacco products.**

## **ELECTRONIC DEVICES:**

The use of electronic devices, cell phones and any and all types of music listening devices in particular, is prohibited between 7:15 a.m. and 2:40 p.m. Any device, either SEEN or HEARD, will be confiscated and taken to the grade level office. (Refer to District Policy #237- Electronic Devices for further information.)